

## Estates and Facilities

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**SUSTAINABILITY COMMITTEE Meeting**  
**13<sup>th</sup> July 2022 2.00p.m – 4.00p.m**  
**DRAFT MINUTES**

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**Members:**

Philippa Lioyd (PL), Chair	- Vice Principal, Policy and Strategic Partnerships
Ian McManus (IM) Vice Chair	- Director of Estates, Facilities, and Capital Development
Hannah Drinkwater (HD)	- Finance Partner – EAF (Revenue)
Barbara Kenya (BK)	- Head of Sustainability
Oluwatobi Ajala (OT) Secretary	- Energy Manager
Richard Halsall (RH)	- Assistant Director Capital Development, Estates, and Facilities
Fernando Barrio (FB)	- Senior Lecturer in Business Law and Business Management
Timothy Lee (TL)	- Technical Manager (Authorising Engineer) Estates and Facilities
Rebecca Jones (RJ)	- Director of Health and Safety
Peter Guy (PG)	- Assistant Director Security and Business Continuity, Estates and Facilities
Justin Agius (JA)	- Operations Manager Malta Campus Director of Estates and Capital Development
Martin Sharp (MS)	- Coordinator: Environmental Sustainability Champion
Valdas Noreika (VN)	- Lecturer in Psychology, Biological and Chemical Sciences
James Bradley (JB)	- Senior Lecturer in Environmental Science
Kristial Hibberd (KHi)	- Assistant Director, Marketing and Communications
Ciaran Donnelly (CD)	- Unison Representative
Huasheng Wang (HW)	- Prof of Thermofluids Engineering, School of Engineering, and Material Science
Katherine Samuel (KS)	- Senior Research Partnership Manager
Henrik Brogger (HB)	- Head of IT Services
Mike Wojcik (MW)	- Chief Executive, Students' Union
Sarah Barnes (SB)	- Interim Head of Public Engagement
Kate Thornton (KT)	- Technical Resources Manager
Janet De Wilde (JDW)	- Director Queen Mary Academy
Stephanie Fuller (SF)	- Academic Practice Taught Programme Manager
Ciaran Donnelly (CD)	- Unison Representative
Joe Briscoe (JB)	- Reader in Energy Material and Devices
Adi Sawalha (AS)	- Students' Union President
Gareth Gillmer (GG)	- Assistant Strategic Space Management
Sadhvi Dar (SD)	- Reader in Interdisciplinary Management and Organisational Studies
Bronwen Eastaugh (BE)	- Student Engagement Manager, Students' Union
Andrew Gladin (AD)	- Deputy Director of Finance Management
Fiona Wilson (FW)	- Director Institute of Health Sciences Education (Malta Campus)
Martin Donkin (MD)	- Points Based Immigration Compliance Officer (Cycle Group)
Thomas King (TK)	- Assistant Director, Research, IT Services
Ramsay Richmond (RR)	- Executive Manager, Innovation and Enterprise Unit
David Reid (DR)	- Unison Representative
Sophie Harris (SH)	- Assistant HR Director of Organisational Effectiveness
Kate Heppell (KH)	- Professor of Physical Geography, School of Geography
Rebecca Bates (RB)	- Lecturer in Environmental Law, Law School of Law (Student)
Madeleine St George Stainsby	
Sara Crema (SC)	- Director of Strategic Projects, Estates and Facilities

Aisha Abuelmaatti (AA)	Lecturer in It Management, School of Electronic Engineering and Computer Science
Caterina Gennaioli (CG)	- Senior Lecturer Environmental Economics
Sadhvi Dar (SD)	- Reader in Interdisciplinary Management and Organisation Studies
Stuart Beckingham	- Communications Support Officer

## 1. Declaration of Interest

2022.001 None were noted for this meeting.

## 2. Welcome/apologies

2022.002 There were none

## 3. Minutes of the previous meeting (minutes 13<sup>th</sup> May 2022)

2022.003 The minutes of the previous meeting held on 13<sup>th</sup> May 2022 were approved as an accurate record.

## 4. Matters Arising / Key Actions/ Action Log (Sustainability Committee Action Log)

2022.004 The action log was reviewed and updated with input from respective parties.

## 5. Compliance Tracker (Sustainability Committee Action Log and Compliance Tracker)

2022.005 Tracker was reviewed and updated.

## 6. Education for Sustainable Development: Teaching and Research

2022.006 Stuart Beckingham presented an updated paper on Preventing Plastic Pollution. This is a three-year collaborative project between 18 organizations across France and Europe that seeks to understand and reduce the impact of plastic pollution on the marine environment.

Action: Philippa to talk to the school of business and look into whom we can work with to look into the correct behaviour around the use and disposal of coffee cups.

Stephanie Fuller from Queen Mary Academy presented an updated paper on Embedding Sustainability in the Curriculum.

Action:

- Transfer the existing sustainability induction into an online version based on notes provided to Ian by Philip during his handover
- IEMA course shall be continued Tobi to send out a communication to update on this
- Bronwen and Martin work with the Sustainability team on enhancing induction content

## 7. Environmental Sustainability Action Plan

2022.007 Sustainability week- Theme Living with Nature 17<sup>th</sup>-21<sup>st</sup> October. Expression of interest to be sent out this week. The week is planned to be engagements centered activities around 'see', 'do', and 'learn', commitment pledges to influence behaviour change and TikTok for engagement and communication.

Action:

- *Work with Bronwen*
- *Tobi talk to Judith Banes Head of Careers on sustainability week and engaging with alumni*
- *Bronwen and Sustainability team work on activity funding and come back to Philippa*

Green Mary – out of the five (5) updates were provided on three (3)

- *Sustainable healthcare showcase- an event held on 15.06.22, 300 attendees, 5-star rated*
- *Increasing wellbeing among staff via shared gardening- the ground team has allocated plots to the teams and work is ongoing*
- *Sustainable bicycle tubes – manufacturing of tubes is complete, and a live event is planned. Dr. Giovanni to be invited for a presentation at the next meeting*

Energy Performance and Management report – 2018/19 achieved an 8.6% reduction in annual energy use, savings 5.3 m kWh on electricity and 0.5M kWh on gas (£1.4M)1241 tonnes CO<sub>2</sub>. Looking to have more engagement to drive behaviour change and achieve further reduction in consumption.

## 8. Any Other Business

2022.008 New Sustainability Coordinator to start on 1<sup>st</sup> August 2022.

Head of Sustainability replacement – is with the management recruitment group an external recruitment agency and will be within the communication channel.

A contractor was reported to have been looking for asbestos material that had gone missing

Action: *Barbara to put Kiran through to Andrew Cumings the asbestos manager*

## 9. Date of Future Meetings

2022.009 The next meeting is scheduled for **13<sup>th</sup> October 2022 at 2 p.m.**

Barbara Kenya