



Matters Arising

Outcome requested:	Audit and Risk Committee is asked to note the matters arising from the minutes of the meeting held on 01 October 2020.
Executive Summary:	N/A
QMUL Strategy: strategic aim reference and sub-strategies	The effective management of the Queen Mary's governance arrangements underpins the ability to achieve the strategic aims.
Internal/External regulatory/statutory reference points:	N/A
Strategic Risks:	N/A
Equality Impact Assessment:	Not required
Subject to prior and onward consideration by:	Considered by the Committee only.
Confidential paper under FOIA/DPA	No
Timing:	N/A
Author:	Nadine Lewycky, Assistant Registrar (Governance)
Date:	22 October 2020
Senior Management/External Sponsor:	David Willis, Chair of Audit and Risk Committee

Actions from meeting of: 01 October 2020

Minute no.	Action	Person responsible	Progress
2020.003[a]	<p>Matters arising [ARC2020/02] Cyber Security The criteria for reporting on cyber security would be finalised and reported to the next Committee meeting.</p>	Chief Governance Officer and University Secretary	An updated will be provided at the meeting.
2020.008[a]	<p>External Audit 2019 management letter: progress report on action [ARC2020/07] The Deputy Director of Finance (Financial Controls) said that three of the four recommendations had been completed. A schedule of historical purchases had been agreed with IT but that the verification had not been completed before the lockdown. It would be picked up when staff were back on campus and was expected to be completed by July 2021.¹ The Chair asked if the Committee could be informed if this deadline would not be met. The action would be tracked through the matters arising and carried forward in the Committee action log.</p>	Deputy Director of Finance (Financial Controls); Committee Secretary	This will be added to the matters arising for the Committee meeting in March 2021.
2020.011[e]	<p>Value for Money [ARC2020/09] The draft sections on the strategic review and strategic risk would be brought to the next Committee meeting.</p>	Chief Governance Officer and University Secretary	These sections have been included in the draft financial statements.

¹ A new completion date has been set for March 2021.