

AUDIT AND RISK COMMITTEE

A meeting of the committee will be held at **1515 hours** on **Tuesday 17 September 2024**,
Rooms 2.16/2.17, Department W.

The meeting will be preceded by an *in camera* meeting for members with the Internal
Auditors at 1500 hours.

AGENDA

| | Paper | Lead |
|--|-------------|-------------|
| 1. Welcome, apologies and declaration of interests (2 mins) | ARC24/01 | P Thompson |
| 2. Risk management | | |
| a) TO CONSIDER an update on the strategic risk register (40 mins) | ARC24/02 | C Bailey |
| b) TO CONSIDER an update on cyber security (10 mins) | ARC24/03 | R Bence |
| c) TO CONSIDER the annual report on research integrity for 2023–24 (10 mins) | ARC24/04 | J Patterson |
| 3. External audit | | |
| a) TO CONSIDER the progress on actions from the 2023 management letter (10 mins) | ARC24/05 | K Kröger |
| b) TO CONSIDER an update on the progress of the 2024 audit (10 mins) | Oral report | K Kröger |
| c) TO CONSIDER the draft narrative for the Financial Statements 2023–24 (30 mins) | ARC24/06 | K Kröger |
| 4. Internal audit | | |
| a) TO APPROVE the internal audit plan final draft 2024–25 (10 mins) | ARC24/07 | KPMG |
| b) TO CONSIDER the draft internal audit annual report and the internal audit progress report (10 mins) | ARC24/08 | KPMG |
| b) TO CONSIDER the planned internal audit reports (10 mins) | ARC24/09 | KPMG |
| 5. Standing reports | | |
| a) TO CONSIDER the annual summary of disclosures under the Whistleblowing Procedure (10 mins) | ARC24/10 | J Morgan |
| b) TO NOTE any disclosures since the last meeting (2 mins) | Oral report | J Morgan |

c) TO NOTE any fraud or financial irregularities occurring since the last meeting (3mins) Oral report K Kröger

6. Committee management and reporting

a) TO CONFIRM the minutes of the meeting held on 18 June 2024 (2 mins) ARC24/11 P Thompson

b) TO NOTE the matters arising (3 mins) ARC24/12 P Thompson

c) TO CONSIDER the Committee terms of reference, membership and effectiveness review (5 mins) ARC24/13 P Thompson

d) TO CONSIDER the Audit and Risk Committee Annual Report 2023–24 Draft 1 (5 mins) ARC24/14 P Thompson

e) TO NOTE the draft agenda for the next meeting (2 mins) ARC24/15 P Thompson

7. Any other business N/A P Thompson

8. Dates of meetings 2024–25

- Wednesday 06 November 2024 at 1515 hours, Rooms 2.16/2.17, Department W.
- Tuesday 11 March 2025 at 1500 hours, TBC.
- Thursday 19 June 2025 at 1500 hours, TBC.