



Matters arising

Outcome requested:	Governance Committee is asked to note the following matters arising from the minutes of the meeting held on 10 October 2019 that do not appear elsewhere on the agenda.
Executive Summary:	N/A
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/External reference points:	N/A
Strategic Risks:	N/A
Equality Impact Assessment:	N/A
Subject to prior and onward consideration by:	N/A
Confidential paper under FOIA/DPA:	No
Timing:	N/A
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Date:	22 June 2020
Senior Management/External Sponsor:	Lord Clement-Jones, Chair of Council

Matters Arising

Governance Committee is asked to **note** the following matters arising from the minutes of the meeting held on 10 October 2019 that do not appear elsewhere on the agenda.

Minute no.	Action	Person responsible	Progress
2019.003[a]	<p>Matters arising [GC2019/02] <i>Council effectiveness review – action plan and timeframe [GC2018/13]</i> Council should ensure that the Students’ Union completes its democracy review by January 2020. The proposed changes included an increase in the number of sabbatical officers to ensure equal representation across the three faculties. Council previously created a position for a Students’ Union observer on Council in order both to support the Students’ Union President, who is an ex officio member of Council, and to give all the sabbatical officers an opportunity to engage with the governance of the University. The Students’ Union should therefore be asked to establish a rota for sabbatical officers to observe Council meetings, rather than always inviting the Vice-President, as was becoming the norm.</p>	Committee Secretary	QMSU reported to Council in March 2020 on the successful completion of their democracy review. The QMSU President has been asked to name the second representative before each meeting.
2019.003[b]	<p>Matters arising [GC2019/02] <i>Review of training provision 2018/19 and proposals for 2019/20 [GC2018/14]</i> A protocol would be developed for Council members to visit Schools and Institutes, setting clear parameters about the scope and purpose of the visit and ensuring that members would report back to Council. The existing role description for Council members would be used as the starting point and Governance Committee would be kept updated on the level of engagement from members.</p>	Committee Secretary	This has not been progressed due to lack of resources.

2019.005[b]	<p>Appointment of external members to Council [GC2019/03a]</p> <p>Both candidates had demonstrated their suitability for the role, as described in the role description for Council members, including their strong commitment to the Queen Mary strategy and values. The Committee agreed to recommend to Council the appointment of Melissa Tatton as a member of Council from January 2020, giving her the option to observe the Council meeting in November as part of her induction. The Committee also agreed to recommend to Council the appointment of Alix Pryde as a member of both Council and the Audit and Risk Committee from January 2020, giving her also the option to observe the Council and committee meetings in November as part of her induction.</p>	Committee Secretary	The appointments were approved by Council in October 2019.
2019.006[d]	<p>HEPI discussion papers: [GC2019/04]</p> <ul style="list-style-type: none"> • Remuneration for university governors • University governance in a new age of regulation <p>The Committee noted that the current expenses policy for Council and committee members provided for travel and care costs. An alternative approach would be to compensate members for time spent on University business. The Committee agreed that the current expenses policy should be retained, but should be reviewed on an annual basis. It was also agreed that the policy, as well as being included in the Council Member Handbook, should be circulated separately to Council and committee members at the beginning of each academic year.</p>	Committee Secretary	The expenses policy was circulated to Council and co-opted members in October 2019 and would continue on an annual basis. The Committee will revisit the expenses policy in October 2020.
2019.008[b]	<p>CUC HE Code of Governance mapping exercise [GC2019/06]</p> <p>The Committee agreed that the evidence should be expanded to include Council's engagement with partnership and research activities through recent internal audits, as well as</p>	Committee Secretary	The mapping exercise has been updated to reflect these suggestions.

	steps taken by the Remuneration Committee to publish more information on senior staff pay.		
2019.008[d]	<p>CUC HE Code of Governance mapping exercise [GC2019/06]</p> <p>The Committee agreed that, for future reviews of compliance with the CUC Code, a column would be added with dates to enable the Committee to keep track of changes.</p>	Committee Secretary	A column to track changes has been added.
2019.009[a]	<p>Changes to the Royal Charter [GC2019/07]</p> <p>The Privy Council had confirmed that it was satisfied with the proposed changes to the supplemental Charter. Approval had already been received from the Department for Education. All members of the University of London applying for University Title were awaiting a decision from the Office for Students on the public interest test. As the draft was ready, it would be circulated to Council members and be considered for approval in November.</p>	Chief Governance Officer and University Secretary	The draft Royal Charter was approved by Council in November 2019. We are still awaiting the OfS's decision.

Other matters arising which do not appear in the minutes:

A new award of EngD has been approved by Chair's action. This was approved by Senate at its meeting on 05 March 2020 on the recommendation of the Research Degrees Programme and Examinations Board and the Education Quality and Standards Board.