



Governance arrangements during lockdown

Outcome requested:	Governance Committee is asked to note the arrangements put in place to ensure the continuance of good governance during the national lockdown in response to the Covid-19 pandemic.
Executive Summary:	N/A
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/External reference points:	Charity Commission guidance
Strategic Risks:	N/A
Equality Impact Assessment:	N/A
Subject to prior and onward consideration by:	N/A
Confidential paper under FOIA/DPA:	No
Timing:	N/A
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Date:	01 July 2020
Senior Management/External Sponsor:	Jonathan Morgan, Chief Governance Officer and University Secretary

Governance arrangements during lockdown

- [a] Governance Committee is asked to **note** the arrangements put in place to ensure the continuance of good governance during the lockdown in response to the Covid-19 pandemic.
- [b] The frequency of meetings has been increased to ensure that governors receive relevant and timely information to help inform decision making. Meetings are scheduled to coincide with key gateways.
- [c] Meetings are being conducted online via Zoom in line with guidance from the Charity Commission. The Charity Commission advises recording this decision to demonstrate good governance. This is indicated in each set of Council minutes with the following sentence:

The decision had been taken to hold the meeting via video conference to provide effective governance during the social-distancing measures introduced by government to combat the Covid-19 outbreak.
- [d] Arrangements will be made for all documents that normally require the College seal to be signed electronically, and members have already been asked to give endorsements in this way.
- [e] Council members are receiving regular updates on the communications to staff and students sent by the President and Principal in relation to Covid-19 and the university's position.