Queen Mary
University of London

## Matters arising

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| **Outcome requested:** | Governance Committee is asked to **note** the following matters arising from the minutes of the meeting held on 01 April 2021. |
| **Executive Summary:** | N/A |
| **QMUL Strategy:** | Effective governance supports the achievement of all strategic aims. |
| **Internal/External reference points:** | N/A |
| **Strategic Risks:** | N/A |
| **Equality Impact Assessment:** | N/A |
| **Subject to prior and onward consideration by:** | N/A |
| **Confidential paper under FOIA/DPA:** | No |
| **Timing:** | N/A |
| **Author:** | Nadine Lewycky, Assistant Registrar (Governance) |
| **Date:** | 29 June 2021 |
| **Senior Management/External Sponsor:** | Lord Clement-Jones, Chair of Council |

Governance Committee is asked to **note** the following matters arising from the minutes of the meeting held on 01 April 2021.

| Minute no. | Action | Person responsible | Progress |
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| 2020.012[a] | **Matters arising [GC2020/10]**<br>*Council engagement with the student body*<br>In addition to consulting with the QMSU executive officers on student groups to engage with Council, the Director of Marketing and Communications would be able to provide the names of student ambassadors. | Assistant Registrar (Governance) | A wider range of students will be identified for informal engagements with Council in future. |
| 2020.012[e] | **Matters arising [GC2020/10]**<br>The role description for the Treasurer would be reviewed and updated if necessary before being circulated to the Committee for information. | University Secretary | An updated role description and process for the election of the Treasurer is included under item 4 on the agenda. |
| 2020.015[c] | **Remuneration Committee effectiveness [GC2020/13]**<br>The Committee discussed the timing of the next external effectiveness review for Council and Committees. To comply with the new CUC Higher Education code of governance, this would need to be brought forward to the next academic year. The Committee **agreed** that the next external effectiveness review should take place next academic year. | University Secretary | A proposal for taking forward the next external effectiveness review is included under item 5 on the agenda. |
| 2020.015[d] | **Remuneration Committee effectiveness [GC2020/13]**<br>The Committee considered the proposed amendments to Ordinance A7 to enshrine a principle that all Committee members present at a meeting would have access to the same information. The Committee said that while all members should have access to information pertinent for decision-making, members should not be prevented from having conversations with staff outside of meetings. The Committee said that the suggested wording appeared to allow members to meet with university staff only when the Secretariat was present. The Committee proposed that the | University Secretary | The updated wording is reflected alongside other changes to the Ordinances under item 5 on the agenda. |

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| | text be drafted in such a way that would guarantee members access to the same core information on the matters under consideration. The Committee **agreed** to recommend approval to Council for Ordinance A7 to be amended on this basis. | | |
| 2020.016[d] | **CUC Higher Education Code of Governance mapping exercise [GC2020/14]**<br>The Council member role description would be updated to make explicit reference to the values in the code which include academic freedom and freedom of speech. Council members would be offered additional training in this area. | University Secretary | Updates to the Council member role description are included under item 5 on the agenda. Training will be organised during the next academic year. |
| 2020.016[e] | **CUC Higher Education Code of Governance mapping exercise [GC2020/14]**<br>Council would receive annual assurance on compliance with its own instruments of governance. The Governance Committee terms of reference would be amended to include annual assurance on compliance with the Charter and Ordinances. | University Secretary | Updates to the terms of reference are included for approval under item 5 on the agenda. |
| 2020.016[i] | **CUC Higher Education Code of Governance mapping exercise [GC2020/14]**<br>The updates to the Ordinances and the proposals for the next year's deep dives would be presented to Council before the end of the academic year. Some of the changes would be discussed in detail at the annual conference in May. A report on the Committee's findings and recommendations in relation to the Code would be prepared for Council. | University Secretary | Updates to the Ordinances are included under item 5 on the agenda. Council will be asked to approve changes to the Ordinances by circulation after the meeting. Council members will be canvassed by email for suggestions for deep dive topics. |
| 2020.016[j] | **CUC Higher Education Code of Governance mapping exercise [GC2020/14]**<br>The Committee considered whether to amend its own membership to include a student representative. The Committee said that engaging students with all aspects of the | University Secretary | Updates to the Committee's membership are included for approval under item 5 of the agenda. |

| | governance process would be valuable. The Committee **agreed** to amend its membership to include the QMSU President. | | |
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