



Annual Schedule of Business 2022–23

Outcome requested	Council is asked to consider the indicative Annual Schedule of Business for the academic year 2022–23.
Executive Summary	<p>[a] The schedule of business sets out the Council’s plan of work for the 2022–23 academic year. It includes items that are required to ensure compliance with the Office for Students’ (OfS) terms and conditions of funding for higher education institutions.</p> <p>[b] The following list of potential deep dive topics has been compiled from discussions at Council and Committee meetings and the Chair of Council’s annual meetings with Council members. It is likely that the external review of governance effectiveness will also make suggestions on priorities for Council and the division of work between Council and Committees. The University Secretary will work with the Chairs over the summer to develop a comprehensive plan.</p> <ul style="list-style-type: none"> • review of Strategy 2030; • academic assurance; • staff recruitment and retention; • environmental sustainability; • the future of mixed-mode education; • the University-wide relationship with the NHS; • research innovation and enterprise; • student enterprise and employability; • global engagement; • University sponsorship of multi-academy trusts; • faculty performance and overviews. <p>[c] As in recent years, we will take the QMSU sabbatical officers’ presentation at a dedicated meeting in late 2022.</p>
QMUL Strategy:	The schedule of business relates to all aspects of the strategic plan.
Internal/External regulatory/statutory reference points:	OfS Terms and conditions of funding for higher education institutions
Strategic Risks:	N/A
Equality Impact Assessment:	Not required
Subject to prior and onward consideration by:	For consideration by Council only.
Confidential paper under FOIA/DPA:	No.
Timing	The plan covers the academic year 2022–23.

Author	Nadine Lewycky, Assistant Registrar (Governance)
Date	23 June 2022
Senior Management/External Sponsor	Lord Clement-Jones, Chair of Council

Annual Schedule of Business 2022–23

Thursday 06 October 2022

President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current Financial Position	Chief Financial Officer
Strategic Risk Register and KPIs	President and Principal
External review of governance effectiveness	University Secretary
Staff survey results	Director of Human Resources
Deep dive presentation	TBC
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Governance Committee 	Chair of A&RC Treasurer Chair of Council
Use of the Common Seal	University Secretary

Thursday 17 November 2022

President and Principal's Report	President and Principal
QMSU President's Report QMSU Impact Report 2021–22	QMSU President
Current Financial Position	Chief Financial Officer
Office for Students Annual Accountability Return: <ul style="list-style-type: none"> • Audited financial statements for 2021–22 • Audit Committee's annual report for 2021–22 • Internal auditor's annual report for 2021–22 • External auditor's management letter and provider's management response for 2021–22 • Financial commentary • Five-year financial forecasts 	Chair of A&RC Chief Financial Officer
Prevent Duty Annual Report	University Secretary
Academic assurance report	President and Principal
Health, Safety and Fire Annual Report 2021–22	President and Principal
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Governance Committee • Remuneration Committee, including Annual Report • Senate 	Chair of A&RC Treasurer Chair of Council Vice-Chair of Council President and Principal
Use of the Common Seal	University Secretary

Thursday 18 March 2023

President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Strategic Risk Register and KPIs	President and Principal
Deep dive presentation	TBC

Current Financial Position	Chief Financial Officer
2023–24 Budget and financial forecasts	Chief Financial Officer
QMSU Financial Statements 2021–22 and latest financial position	QMSU President and CEO
Access and Participation Plan	Director of External Relations
Annual report on staff casework	Director of Human Resources
Annual report on student casework	University Secretary
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Senate 	Chair of A&RC Treasurer President and Principal
Use of the Common Seal	University Secretary

Thursday 18 May 2023

President and Principal's Report	President and Principal
QMSU President's Report QMSU Returning Officer's election report	QMSU President
Current Financial Position	Chief Financial Officer
Environmental Sustainability Annual Report	VP (Policy and Partnerships)
Deep dive presentation	TBC
Reports from Committees: <ul style="list-style-type: none"> • Remuneration Committee 	Vice-Chair of Council
Use of the Common Seal	University Secretary

Thursday 06 July 2023

President and Principal's Report	President and Principal
QMSU President's Report	QMSU President
Current Financial Position	Chief Financial Officer
Annual ethnicity and gender pay gap reports	VP (People, Culture and Inclusion)
Deep dive presentation	TBC
Policies/regulations requiring review	Chief Financial Officer University Secretary
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Governance Committee • Senate • Remuneration Committee 	Chair of A&RC Treasurer Chair of Council President and Principal Vice-Chair of Council
Use of the Common Seal	University Secretary