



## Use of the Common Seal and Chairman's Action

<b>Outcome requested</b>	Council is asked to <b>note</b> the use of the Common Seal of the College and action taken by the Chairman since the last meeting of Council.
<b>Executive Summary</b>	N/A
<b>QMUL Strategy</b>	Effective governance supports the achievement of all strategic aims.
<b>Internal/external regulatory/statutory reference points</b>	Ordinance A9
<b>Strategic risks</b>	N/A
<b>Subject to prior and onward consideration by</b>	N/A
<b>Timing</b>	Every use of the Common Seal is reported to the next meeting of the Council.
<b>Author</b>	Jonathan Morgan. Academic Registrar and Council Secretary
<b>Date</b>	09 October 2014
<b>Senior Management/External Sponsor</b>	Sir Nicholas Montagu, Chairman of Council



### USE OF THE COLLEGE SEAL

This table is a record of the use of the College Seal under Ordinance A9 since the last meeting of Council

Reference Number	Nature of Transaction Requiring Affixment of Seal	Originator	Date Approved by Chairman of Council	Witnesses to Affixment of Seal	Date of Affixment of Seal
866	The signing and sealing of a transfer deed and indemnity between The Centre of the Cell and Queen Mary.	Dean Curtis, Chief Strategy Officer	01 August 2014	Elizabeth Hall Jonathan Morgan	07 August 2014
867	The signing and sealing of a memorandum between Queen Mary and Jeremy Dunbar Kilburn in respect of Flat 39, Candy Wharf, 22 Copperfield Road, Bow, London E3 4RL.	Nick Davie, Assistant Director Estates and Facilities (Property and Space Management)	18 August 2014	Elizabeth Hall Jonathan Morgan	18 August 2014
868	The signing and sealing of an agreement pursuant to Section 106 of the Town and Country Planning Act 1990 (Amended) between Queen Mary and The Mayor and Burgesses of The London Borough of Tower Hamlets in respect of the proposed Graduate Centre, Mile End Campus, London E1 4NS.	Jonathan Loveys, Estates Surveyor	16 September 2014	Elizabeth Hall Jonathan Morgan	18 September 2014
869	The signing and sealing of a five year hard services engineering maintenance contract with provision for a further extension of two years between MITIE Technical Facilities Management Limited and Queen Mary, and the associated execution of a parent company guarantee between MITIE Group PLC and Queen Mary.	Nick Davie, Assistant Director Estates and Facilities (Property and Space Management)	16 September 2014	Elizabeth Hall Jonathan Morgan	18 September 2014
870	The signing and sealing of a new lease of the Student Village, between Lloyds Property Investment Company No.5 Limited (1) and	Jane Tirard, Finance Director	13 October 2014	Professor Morag Shiach Jonathan Morgan	15 October 2014

	QMUL (2) which will replace the lease dated 19 September 2013, on exercise of the option to repay the capital amount outstanding on 14 October 2014.				
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