



Use of the Common Seal and Chairman's Action

Outcome requested:	Council is asked to note the use of the Common Seal of the College and action taken by the Chairman since the last meeting of Council.
Executive Summary:	N/A
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/external regulatory/statutory reference points:	Ordinance A9
Strategic risks:	N/A
Equality Impact Assessment:	Not required.
Subject to prior and onward consideration by:	By Council only
Confidential paper:	No
Timing:	Every use of the Common Seal is reported to the next meeting of the Council.
Author:	Eleanor Crossan, Governance Administrator
Date:	8 April 2016
Senior Management/External Sponsor:	Sir Nicholas Montagu, Chairman of Council

USE OF THE COLLEGE SEAL

This table is a record of the use of the College Seal under Ordinance A9 since the last meeting of Council

Reference Number	Nature of Transaction Requiring Affixment of Seal	Originator	Date Approved by Chairman of Council	Witnesses to Affixment of Seal	Date of Affixment of Seal
889	The signing and sealing of the paperwork to enable Professor Khalid Khan to leave the Equity Share Scheme.	Jonathan Loveys	24 th March 2016	David Willis Luke Savage	5 th April 2016
890	The signing and sealing of the paperwork to enable Professor Matthew Evans to leave the Equity Share Scheme.	Jonathan Loveys	31 st March 2016	David Willis Luke Savage	5 th April 2016
891	The signing and sealing of a lease relating to Start 2/3 Site, School of Medicine and Dentistry, QMUL, Turner Street, London.	Joanne Jones	5 th April 2016	Prof. Richard Ashcroft Jonathan Morgan	8 th April 2016