



Use of the Common Seal and Chairman's Action

Outcome requested:	Council is asked to note the use of the Common Seal of the College and action taken by the Chairman since the last meeting of Council.
Executive Summary:	N/A
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/external regulatory/statutory reference points:	Ordinance A9
Strategic risks:	N/A
Equality Impact Assessment:	Not required.
Subject to prior and onward consideration by:	By Council only
Confidential paper:	No
Timing:	Every use of the Common Seal is reported to the next meeting of the Council.
Author:	Eleanor Crossan, Governance Administrator
Date:	10 November 2016
Senior Management/External Sponsor:	Sir Nicholas Montagu, Chairman of Council

USE OF THE COLLEGE SEAL

This table is a record of the use of the College Seal under Ordinance A9 since the last meeting of Council

Reference Number	Nature of Transaction Requiring Affixment of Seal	Originator	Date Approved by Chairman of Council	Witnesses to Affixment of Seal	Date of Affixment of Seal
899	The signing and sealing of a lease between (1) QMUL and (2) Cornerstone Telecommunications Infrastructure Limited.	Jonathan Loveys	19 October 2016	Monica Chadha Luke Savage	26 th October 2016
N/A	The signing and sealing of two duplicate copies of an existing underlease for the Dental Outreach Centre – Sir Ludvig Guttman Centre, Stratford (see original Chair's Action form 871)	Jonathan Loveys	21 October 2014	Monica Chadha David Willis	10 th November 2016