**Faculty of Humanities and Social Sciences**

## Collaboration and Strategic Impact Fund (CSIF) 2024/2025 Application Form

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| **Project title (max 20 words)** |
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| **Abstract (max 150 words)**  |
| What is the need/challenge/opportunity you are seeking to address? How does your proposed project address this challenge or opportunity?  Where will CSIF funding take you? Summarise the impact you are looking to have? |

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| **Project Duration and Cost**  |
| **Proposed start date****(dd/mm/yyyy)** |      |
| **Proposed duration of award****(<7 Months)** |  |
| **Project cost (£s):****Provide a budget breakdown approved by your School Research Manager** |  |
| **Project partner contribution (£s)** |  |

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| **Lead Applicant**  |
| **First name** |  |
| **Surname** |  |
| **Post Held** |  |
| **School**  |   |
| **Email address** |  |

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| **Co-Applicant(s)** |
| **First name** | **Surname** | **School** | **Email address** |
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| **Collaborators**  |
| **Name** | **Partner Organisation/Company** | **Established or new?** |
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| **Please identify if you have received previous funding for the underpinning research or impact project and clarify outcome/current status** |
| **Name of Applicant** | **Previous grant title or ref / outcome / current status or internal funds from QMIF, CPE, HSS Collaboration fund etc.**  |
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| **In more detail, explain the impact need/challenge/opportunity you are seeking to address by generating impact through your research. Who is affected by it? How have you identified this issue? (max. 400 words)** |
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| **What is your proposed approach to address the issue and what kinds of impact do you envisage having during the funding period? (max. 400 words)** |
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| **What impacts do you anticipate the project will generate longer-term, beyond the period of CISF funding? Please explain how these impacts will create public benefit. (max.400 words)** |
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| **What is the rationale and supporting evidence (underpinning research) for why your proposed solution will meet the targeted need/ challenge/ opportunity? (max. 400 words).**  |
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| **What is the project’s current status? (max. 150 words)**Project teams must include information regarding previous funding of relevant research.  |
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| **How will the project achieve its objectives? (max. 400 words)**Summarise the project work plan including two-three key progression milestones (one being the project end). Detail how responsibilities are divided between lead and co-applicants. |
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| **How will the project be managed to ensure progression and delivery of objectives? (max 150 words)** |
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| **How will the project continue post CSIF support to enable it to meet its ultimate aims?** Outline the anticipated route to continued impact in line with the ultimate aims. What sources of subsequent funding/potential partners are available to you? What criteria will need to be met in order to access these funds/partnerships and how will the planned programme of work help to meet these criteria? **(max. 400 words)** |
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| **For engagement with external partners on this project, please explain how the milestones have been developed with them. How do you envisage your relationship enduring after the CSIF grant?** Please elaborate on partner engagement to date and to what extent they have influenced development of the project and associated milestones. Have they or will they contribute funding towards future development? **(max. 150 words)** |
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**Essential for all applications: Attach a letter(s) of support from partner(s) attached to application confirming participation and support (including the financial value) offered by the partner**

School Director of Research sign off:

**Please ensure you submit your project cost breakdown with the application; speak to your School Research Manager for a costing**

**\*Applications with no costings attached will be rejected**



All expenses must be in line with [QMUL policy](http://www.arcs.qmul.ac.uk/media/arcs/policyzone/QMUL_Expenses_Policy_November-2018-v2.pdf). Standard class travel costs should be included with rationale for travel fully justified.

Applicants wishing to claim subsistence costs in the UK, may include costs in line with [HMRC guidance.](https://www.gov.uk/government/publications/marine-licensing-fees/travel-and-subsistence-costs)

International subsistence is an eligible cost under this scheme, and in this case applicants should base their costing on [HMRC guideline figures](https://www.gov.uk/guidance/expenses-rates-for-employees-travelling-outside-the-uk).

In all cases, costs must be supported by VAT receipts for actual expenses incurred.

Please submit this form to Maria Morelli: m.morelli@qmul.ac.uk